

**St. Charles Community College  
Board of Trustees Public Meeting  
Monday, April 17, 2017**

**M I N U T E S**

**CALL TO ORDER AND INTRODUCTION OF GUESTS**

The regular meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Ehlmann. The following members of the Board of Trustees were present: Jean Ehlmann, President; William Pundmann, Vice President; Pamela Cilek, Secretary; Shirley Lohmar, Treasurer; Rose Mack, Trustee; and Mary Stodden, Trustee. Also present were Dr. Barbara Kavalier, College President; Dr. John Bookstaver, Interim Vice President for Academic and Student Affairs; Donna Davis, Vice President for Human Resources; Heather McDorman, Vice President for Enrollment and Marketing Services; Kasey McKee, Vice President for College Advancement and Planning; Todd Galbierz, Vice President for Administrative Services; and Julie Parcel, Executive Assistant to the President and Board of Trustees.

Audience members included staff members Boyd Copeland, Michael Dunkus, Sylvia Edgar, Pat Haynes, Al Koehler, Amy Koehler, Chris Romer, Bob Ronkoski, Susie Rubemeyer, Sharon Schreiber, and Eric Weidinger; faculty members Bryonie Carter, William Griffin, Aaron Proctor, and Heather Rodgers; students Olivia Dinwiddie and William Vogt-Spencer; Fox2 News reporter Elliott Davis and camera operator; and county resident Arnie C. "AC" Dienoff.

**PLEDGE OF ALLEGIANCE**

Board President Ehlmann led the Board, staff, and audience in the Pledge of Allegiance.

**ACCEPTANCE OF MINUTES: REGULAR MEETING OF MARCH 20, 2017**

On a motion by Mack and a second by Cilek, minutes of the March 20, 2017, regular Board meeting were accepted as presented. The motion carried unanimously.

**APPROVAL OF AGENDA**

On a motion by Mack and a second by Stodden, the agenda was approved. The motion carried unanimously.

**TREASURER'S REPORT AND APPROVAL TO PAY BILLS**

Treasurer Lohmar presented the Treasurer's Report. Cash in bank \$4,462,102; total investments \$22,775,000; tuition and fees received to date \$15,961,358; local taxes received to date \$17,246,931; state appropriations received to date \$7,324,508. On a motion by Cilek and a second by Stodden, the Treasurer's Report was accepted. The motion carried unanimously.

On a motion by Stodden and a second by Cilek, the Board approved payment of bills from the Operating Fund in the amount of \$2,588,907. The motion carried unanimously.

## **STUDENT GOVERNMENT ASSOCIATION REPORT**

Student Government Association (SGA) President Olivia Dinwiddie presented the following:

- SGA officers have been elected for the 2017-18 academic year, as follows: Shawn Malott, President; Elva Moreno, Vice President; Tom Piper, Treasurer; Sarah Bodner, Secretary; and Jacob Hodson, Parliamentarian.
- Student clubs and organizations have been busy wrapping up current projects and preparing for the next academic year by electing new officers and laying groundwork for future events.
- Recent and upcoming events through the conclusion of the spring semester include the following:
  - Student Ambassadors: Autism Awareness event
  - Student Nurse Organization (SNO): April Showers personal items collection; Bone marrow registration
  - Science Club: guest speaker from Monsanto
  - Student Missouri State Teacher’s Association (SMSTA): Fall carnival for the SCC Child Development Center
  - Gay-Straight Alliance: Ally Day
  - Phi Theta Kappa: Hogwarts Day; Cougar Caravan
- The Missouri Community College Association (MCCA) hosted SGA leadership training and a transfer student information session on April 12, 2017, in Columbia, MO.

## **FACULTY ASSOCIATION REPORT**

Faculty Association President Aaron Proctor presented the following:

- Assistant Professor Rex McKanry accompanied three students to the Consortium for Computing Sciences in Colleges (CCSC) conference at University of Nebraska in Lincoln. The students, Andrew Reynolds, Tristen Harr, and Hai Phen, enjoyed various lectures and discussion panels on computer science and job searching. They also competed against university students in a four-hour long programming competition. McKanry moderated two presentations at the conference, covering education and computer science. The 2018 conference will be held at Northwest Missouri State University, and the 2019 conference will be held on the SCC campus.
- Garrett Foster’s engineering design (EGR-104) students analyzed, constructed, and tested mousetrap cars to gain experience using engineering processes and tools. The goal of the competition was to engineer a car that would travel half a basketball court as quickly as possible, using a single mousetrap as the power source. The winning car was able to reach half court in only 6.8 seconds.
- Joyce Lindstrom (Mathematics) recently participated in a career fair for home school students. She represented the career of a college professor and also talked with students about the type of math knowledge needed for their chosen careers.
- The English department hosted an Accelerated Learning Program (ALP) workshop to showcase accomplishments in co-requisite education. Thirty representatives from colleges across the state participated in the workshop, which included presentations by Rachel McWhorter, Jeff Miller, Robert Jones, Joe Schaffner, Jayme Novara, Lindsay Brand, Maranda Carter, Corey Porter, and Joe Baumann. Karen Jones and Shannon Beahan presented as well, and Miranda Carter served as event coordinator.

- Lindsay Brand and Jacqueline Gray (English/Literature) participated in the Conference on College Composition and Communication – the 4 C’s – in Portland, Oregon. While there, they were part of a focus group on co-requisite composition instruction with the Accelerated Learning Program (ALP) founder, Peter Adams.
- Approximately 85 people attended an informative seminar on Wednesday, March 29, 2017, entitled “How to Get a Job.” The seminar was organized by Mike Fuszner (Computer Science) and featured Frank Alaniz, Missouri Workforce Regional Liaison.
- Mike Fuszner attended the FBI’s “Emerging Threats, Intelligence, and Active Defense” InfraGard all-day conference at the Danforth Plant Science Center on March 28, 2017. Fuszner is a member of InfraGard, which is “a partnership between the FBI and members of the private sector. The InfrGard program provides a vehicle for seamless public-private collaboration with government that expedites the timely exchange of information and promotes mutual learning opportunities relevant to the protection of critical infrastructure.” – from [www.infragard.org](http://www.infragard.org)
- Joe Baumann (English/Literature) had a number of short stories accepted for publication in March and early April. “Miners” in *Word Fountain*; “Some Things Like Screams, Some Things Like Whispers” in *Miracle Monocle* (University of Louisville’s journal); “The Time You Give and the Time You Take” in *Hashtag Queer*; “The Blood in Your Body” in *Windmill* (Hofstra University’s journal); “A Different Version” in *Tin Lunchbox Review*; “Leapers” in *Ghost Parachute*; and “Stock Room” in *Ellipsis* (journal of Westminster College in Salt Lake City).
- On April 5 – 9, 2017, Phi Theta Kappa (PTK) honor society advisors Rachel McWhorter and Christy Gant accompanied four students to Nashville for the PTK international convention. Gant also facilitated a leadership workshop at the pre-conference Academy.
- Judy Eudy (Adjunct Faculty, Business) was one of the speakers at the recent WordCamp STL, held on March 18, 2017, on the campus of Washington University in St. Louis. The event was one of thousands of WordCamps conducted around the globe for the community of WordPress users. Eudy also participated as a Cyber Security panelist at OPO Startups. The panel included three other local professionals – an ethical hacker, an IT professional, and a representative from Brown Smith Wallace – all fielding questions regarding cyber security.

## REPORT OF THE COLLEGE PRESIDENT

Dr. Kavalier presented highlights of the President’s Report, which can be found on the SCC website at [http://www.stchas.edu/about-scc/presidents\\_message](http://www.stchas.edu/about-scc/presidents_message).

## PUBLIC COMMENTS

Board President Ehlmann called for public comments.

- Arnie “AC” Dienoff introduced himself and noted that he had intended to speak on other topics but decided to change his comments to express his opposition to the hiring of a chief information officer and other positions related to information technology in light of budget cuts and declining enrollment. In addition, he voiced his objection to the use of college funds for institutional membership in state and national organizations which employ lobbyists. Further, he opposed the award of bids for automated accessible doors and parking lot/road renovations to companies located outside the college district. Trustee Ehlmann announced that the three minute time allotment for individual public comments had expired, and Mr. Dienoff requested an additional 30 seconds. At Dienoff’s request, a roll-call vote was taken as to whether to grant an additional 30 seconds, and the

following “NO” votes were cast: Cilek, Ehlmann, Mack, Pundmann, and Stodden. Trustee Lohmar voted “AYE.”

- Cottleville alderman and SCC employee Bob Ronkoski announced that he has submitted a proposal to the City of Cottleville that the portion of St. Peters Cottleville Road running next to the SCC ballfields be named “Cougar Lane” in honor of the SCC mascot and sports teams.

## **COLLEGE PROGRAM REPORTS**

### ***Honors Program Report***

Dr. John Bookstaver, Interim Vice President of Academic and Student Affairs, introduced Bryonie Carter, Assistant Professor of English/Literature; Heather Rodgers, Professor of English/Literature; and William Griffin, Professor of Anthropology, who gave an overview of the SCC Honors Program. William Vogt-Spencer, Honors Program student, presented his final project for one of the courses. The topic of the final report was the meaning of bread throughout all cultures and times, and a variety of homemade breads and homemade butter was shared.

### ***Diversity and Inclusion Action Plan***

Donna Davis, Vice President for Human Resources, introduced Sylvia Edgar, Chief Diversity Officer/Title IX Coordinator, who presented the Diversity and Inclusion Action Plan. The plan is designed to reflect the institution’s commitment to diversity and inclusion and is based upon continuous assessment and improvement principles designed to impact campus culture and foster ongoing transformation.

## **QUEBEC STUDY TOUR UPDATE**

Dr. John Bookstaver provided a report on the 2017 Study Tour to Quebec, Canada, planned for August 9-17, 2017. The Global Education Task Force has endorsed the study tour and will monitor and report any changes to College administrators as needed. Quebec study tours were approved by the Board of Trustees in April 2013.

## **AWARD OF BIDS**

### ***Automated Accessible Doors***

On a motion by Lohmar and a second by Cilek, the Board approved a contract with Edelen Door & Window, St. Louis, MO, in the amount of \$17,816.00, plus 5% contingency, for a total of \$18,706.80 to replace the door operators on the Fine Arts Building South West Entrance with full function automated accessible door operators and to add full function automated accessible door operators on the Student Center North West Entrance and the entrance to the Office of Assessment. The motion carried unanimously. *Funding Source: State of Missouri Bond Issue*

### ***Extension of MOREnet Internet Service Provider Contract***

On a motion by Cilek and a second by Stodden, the Board approved a contract extension with MOREnet, Columbia, MO, in the amount of \$39,990.88 for internet services from June 2016 through May 2017 in preparation for cutover to AT&T internet services. The motion carried unanimously. *Funding Source: Technology Fee Fund*

### ***Mobile Classroom Equipment***

On a motion by Cilek and a second by Stodden, the Board approved an award to Infinitech Consulting, LLC, Columbia, MO, in the amount of \$31,715.00 for the purchase of 24 Dell laptops and one mobile storage/charging cart for use in SCC's Education Program to teach pre-service teachers to use technology tools commonly found in K-12 classrooms. The motion carried unanimously. *Funding Source: Technology Fee Fund; Classroom Innovation*

### ***Premier Partnership Agreement with MBS***

On a motion by Lohmar and a second by Stodden, the Board approved a Premiere Partnership Agreement with MBS Service Company, Inc., (MBS) for a period of one year with the option to renew by mutual agreement for up to four additional one-year terms. The Premier Partnership Agreement will provide the Bookstore with estimated annual rebates for transactions with MBS in the amount of \$18,828.00 and an MBS Hosting Fee Discount valued at \$30,000.00. The motion carried unanimously. *Funding Source: Auxiliary Services - Bookstore*

### ***Renovation of the Blue Parking Lot and Loop Road***

On a motion by Lohmar and a second by Cilek, the Board approved a contract with Dura Seal Paving Contractor, Barnhart, MO, in the amount of \$628,833.92, plus a 10% contingency, for a total of \$691,717.31 for renovation of the Blue Parking Lot and Loop Road. The motion carried unanimously. *Funding Source: 2016/2017 Maintenance and Repair (\$30,000) and Parking Lot Fund.*

### ***Softdocs Payment***

On a motion by Stodden and a second by Cilek, the Board approved payment to Softdocs, Inc., Columbia, SC, in a total amount of \$16,289.08 for software upgrades, professional services, onsite training, and travel expenses for implementation of Student Financial Aid Self Service to existing licensed software. The motion carried unanimously. *Funding Source: Assessment Center Funds*

## **CLOSED SESSION**

On a motion by Pundmann and a second by Cilek, the Board voted to adjourn into Closed Session pursuant to RSMo 610.021 Section 3 for the purpose of discussing hiring, firing, disciplining, or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded; and Section 9 for the purpose of discussing preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A roll call vote was taken and the following "AYE" votes were cast: Cilek, Ehlmann, Lohmar, Mack, Pundmann, and Stodden. The Board adjourned into Closed Session.

Trustee Pundmann was excused from the meeting at 7:40 p.m., during Closed Session, to attend to another commitment.

After discussions in these areas, on a motion by Stodden and a second by Mack, the Board voted to reconvene into Open Session. A roll call vote was taken and the following "AYE" votes were cast: Cilek, Ehlmann, Lohmar, Mack, and Stodden. The Board reconvened into Open Session.

**PERSONNEL RECOMMENDATIONS**

On a motion by Cilek and a second by Mack, the Board approved personnel recommendations. The motion carried unanimously.

Approved personnel changes are as follows:

***Full-time New and Replacement Hires***

Busch, Lucia (FS) ..... Cook  
Culp, Christine (TSP)..... Computer Specialist  
Gruenenfelder, Daniel (ADC).....Colleague Systems Administrator  
Shepherd, Chad (ADC)..... Chief Information Officer

***Full-time Changes***

Davison, Tim (NET) ..... Interim Director of Network Computing to  
Director of Network Computing  
Koehler, Amy..... Dean of Nursing and Allied Health to  
Campus Dean/Dean of Nursing and Allied Health  
Mawer, Katherine (CD) ..... Assistant Director/Lead Teacher to  
Associate Director  
Mouser, Lisa (TEC) ..... Director of Technology Support to  
Interim Director of Administrative Computing  
Ross, Laura (CD) ..... Assistant Teacher to  
Lead Teacher

***Full-time Separations***

D’Arcy, Debra (NAH) ..... Instructor  
Knuckles, Diana (LPN)..... Instructor  
Niermann, David (CAD)..... Professor (retiring)  
Rapplean, Nichole (CD)..... Assistant Teacher  
Schell, Lynn (EVS)..... Environmental Services Associate  
Talbott, Maureen (CD).....Lead Teacher  
Wilkerson, Tayler (EVS) ..... Environmental Services Associate  
York, Charles (DPS) ..... Police Officer

***Part-time New and Replacement Hires***

Bappert, Joseph (DPS) ..... Police Officer  
Belew, A. Nichole (CED) ..... PB Continuing Education Instructor II  
Clausner, Casten (EVS) ..... PB Environmental Services Associate  
Draper, Briana (CED) ..... PB Continuing Education Instructor II  
Gagliano, Brandy (CED) ..... PB Continuing Education Instructor II  
Greenberg, Lynn (AHS).....Office Assistant  
Loberg, Corey (ATH) .....Assistant Coach, Men’s Soccer  
Marx, Michael (EDU) .....Adjunct Faculty  
Mason, Cherice (EVS) ..... PB Environmental Services Associate  
McClellan, Hannah (CED)..... PB Continuing Education Instructor II  
McCluskey, Jonathan (CPT).....Adjunct Faculty  
Njoroge, Peter (EVS) ..... PB Environmental Services Associate  
Stroot, Alex (CPT) .....Student Assistant

***Part-time Changes***

Gibson, Hunter (GRDS).....Work Study to  
Groundskeeper

***Part-time Separations***

Anderson, Scott (CMM) .....Adjunct Faculty  
 Borchardt, Anthony (ART).....Adjunct Faculty  
 Chen, Kevin (EVS) .....PB Environmental Services Associate  
 Engel, Edward (GDS) .....Adjunct Faculty  
 Grafos, Gina (ART) .....Adjunct Faculty  
 Hamdan, Maha (CD).....Child Development Associate  
 Hinkel, Lawrence (EVS).....PB Environmental Services Associate  
 Horvath, Ryan (ART) .....Adjunct Faculty  
 Land, Sarah Marie (FL) .....Adjunct Faculty  
 Parisi, Hannah (CMM).....Adjunct Faculty  
 Richardson, Carol (CMM) .....Adjunct Faculty  
 Sheffer, Kelly (ART) .....Adjunct Faculty  
 Siemers, Michael (DPS).....Police Officer  
 Sotraidis, Sandra (CMM).....Adjunct Faculty

**OTHER**

No additional topics were discussed.

**NEXT REGULAR MEETING**

The next regular meeting of the St. Charles Community College Board of Trustees is scheduled on Monday, May 15, 2017, at 5:30 p.m. in the Board Room (SSB 2102).

**ADJOURNMENT**

On a motion by Mack and a second by Cilek, the meeting adjourned at 7:52 p.m. The motion carried unanimously.